



JULIA BURNS CONSULTING
building productive and harmonious workplaces



QUALITY MANAGEMENT SOLUTIONS
building productive and harmonious workplaces

Seminar: Building a bully-free workplace

Workplace bullying has – quite rightly – become a hot topic. The *Work Health and Safety Act 2011*, and the Fair Work Commission's anti-bullying jurisdiction which commenced on 1 January 2014, have made it more essential than ever that APS managers understand workplace bullying – and how to avoid it by building a harmonious workplace.

This seminar will be delivered by Human Resources and Legal experts and is designed to meet the needs of APS managers at all levels. It will cover:

- what workplace bullying **is**, and what it **is not**;
- practical examples of **reasonable management action** and how to apply it;
- important **recent cases** and **trends**;
- the real **cost** of workplace bullying and the **savings** you can reap by avoiding it;
- practical guidance for how to **avoid bullying** by building a **harmonious workplace**; and
- guidance about how to **handle allegations** of bullying.

It is essential that all managers understand how to handle behaviour in their staff which might constitute bullying – and of course to know what is expected of their own behaviour and leadership style. But it is also vital that managers understand how to build a workplace where bullying is unlikely to ever become an issue, because of the values, customs and practices on display in the team.

Using their vast experience in strategic HR issues, Julia Burns Consulting and Quality Management Solutions offer a seminar which provides our **Top Ten Tips for Building a Bully-free Workplace**.